February 20, 2014

From: Hong Jin Na, MS

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Phone: 609-634-5894

To: RMEI, LLC

Re: Program Manager, Medical Education

Dear Sir or Madam:

I am writing to you to submit my application for the position of Program Manager, Medical Education. Attached with this cover letter is my current resume. I believe I possess many of the skills and experience that you are seeking in a candidate. My current salary requirements are negotiable. I would enjoy speaking with you in person in order to further detail to you my many qualifications and talents. Should you require further information, please do not hesitate to contact me.

Sincerely,

Hong Jin Na, MS